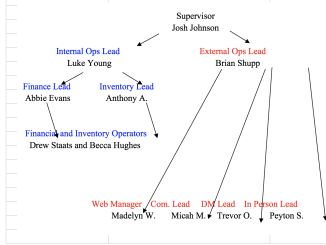


THE FOLLOWING BOLDDED NAMES NEED TO MEET WITH THE SUBSEQUENT PEOPLE BEFORE THURSDAY, SEPTEMBER 9TH. You can use classtime
 IN THIS MEETING, THE BOLDDED NAME NEEDS TO DISCUSS THE ROLES FOR THAT TEAM SINCE YOU ARE THEIR MANAGER.
 THEN, FILL OUT THE SUPERVISOR TO EMPLOYEE EVALUATION FORM
 FOR ANY QUESTIONS REGARDING THIS ASSIGNMENT, EMAIL NICOLE OR COLLIN

ALL LEADS	N. C. WONDERS, GUERNSEY			
	Jake Lindaberry			
	Emily Altan			
	Parker Johnson Josh Johnson Chloe Largent			
CTR	JOSH JOHNSON	BRIAN SHUPP	LUKE YOUNG	
	Luke Young	Madelyn Whetzel	Abbie Evans	
	Brian Shupp	Micah Mayse	Anthony Alexander	
		Trevor Orchard Peyton Scanton	Drew Staats Becca Hughes	
ENCOMPASS	CHLOE LARGENT	JONATHAN RATHBUN	FAITH TRIPPLET	
	Jonathan Rathbun	Sam Schoch	Caroline Kemp	
	Faith Triplet	Zachariah Kitzmiller		
PURSUIT	PARKER JOHNSON	WILL HESS	MADI MCMILLAN	MADDIE ROBEY
	Will Hess	Michael Devore	Sarah Baab	Leah Reger
	Madi McMillan	Matthew Morton	Ryan Sheppard	Anna Wallace
	Maddie Robey		Stas Boulanger	Sarah Whitcell Dawson Poling

NAME	ROLE
EMILY ALLEN	FINANCE DIRECTOR
JAKE LINDABERRY	PHILANTHROPY DIRECTOR
??	MARKETING ROLE??

NAME	ROLE	DESCRIPTION
JOSH JOHNSON	SUPERVISOR	To oversee the different teams within CTR, communicate as an ambassador with other teams in IBC, and philanthropy. In addition, responsible for monitoring progress from teams and getting any jobs unfilled, either assigned to someone, or completing it.
LUKE YOUNG	INTERNAL OPS LEAD	Oversee the Financial and Inventory based activities, help with financial projections and tracking sales, assist Inventory lead with any other activities needed, Ambassador between the Supervisor and the Internal Ops team.
BRIAN SHUPP	EXTERNAL OPS(MARKETING) LEAD	Oversee all marketing operations and be the internal ambassador for the marketing team to the supervisor. Additionally, Co-Leader on the digital marketing efforts including facebook/instagram. Delegate jobs relating to each person's focus and doing any extra work that is needed within the Marketing department.
ABBIE EVANS	FINANCE LEAD	To manage all financial aspects of CTR, making sure sales are tracked both in person and online, updating the team on the financial success of the company, internal control for reconciling the sales transactions and making sure sales dollars brought in equal sales dollars made.
ANTHONY ALEXANDER	INVENTORY LEAD	To manage the inventory ordered from suppliers as well as the packaging and shipping out of products ordered online and in person.
BECCA HUGHES	FINANCIAL & INVENTORY OPERATOR	To be a go between to Finance and Inventory whenever one is the busiest. Roles include, assisting with packaging, ordering, or delivering inventory, or assisting with financial projections, sales tracking and other financial duties.
DREW STAATS	FINANCIAL & INVENTORY OPERATOR	To be a go between to Finance and Inventory whenever one is the busiest. Roles include, assisting with packaging, ordering, or delivering inventory, or assisting with financial projections, sales tracking and other financial duties.
MADELYN WHETZEL	WEBSITE MANAGER	All website related activities including, but not limited to, setting up and finalizing the website, working with the Finance team to set up Square on the website, dealing with technical issues and other problems that may arise on the website. Also responsible for calling on other members within the marketing team to help with any part of the website she seems fit (i.e. calling on Trevor to help with pictures and social media within the website).
MICAH MAYSE	COMMUNICATIONS LEAD	Chief communicator for the CTR team with other organizations, clients and within the IBC News organization. Main responsibilities is to contact outside organizations inquiring about possibly selling products at their place or contacting people to buy the product. Another responsibility is working with the Supervisor (Josh Johnson) whenever communicating with the other teams in IBC happens.
TREVOR ORCHARD	DIGITAL MARKETING CO-LEADER	All activities involving social media and other digital marketing ventures. A specific involvement with the facebook and instagram accounts and making content for them, as well as working closely with the Website Manager (Madelyn) for content being posted there.
PEYTON SCRANTON	IN PERSON MARKETING LEAD	CTR's in person communicator and advertiser, mainly in charge of the on campus and off campus physical sales of the products. Responsible for all pop up shops (Off and On Campus) and for organizing a place, materials, and people needed to make them happen. Work closely with the Social Media team members to make sure announcements about the pop up shops are being made everywhere we can.



NAME	ROLE
CHLOE LARGENT	SUPERVISOR
JONATHAN RATHBUN	OPERATIONS & FINANCE MANAGER
SAM SCHOCH	OPERATIONS
ZACHARIAH KITZMILLER	FINANCE
FAITH TRIPLETT	MARKETING & WEBSITE MANAGER
CAROLINE KEMP	WEBSITE DESIGNER

NAME	ROLE						
PARKER JOHNSON	TEAM LEAD						
WILL HESS	FINANCE LEAD						
MADI MCMILLAN	OPERATIONS LEAD						
MADDIE ROBEY	MARKETING LEAD						
SARAH BAAB	OPERATIONS						
RYAN SHEPPARD	OPERATIONS						
SILAS BOULANGER	OPERATIONS						
MICHAEL DEVORE	ACCOUNTANT						
MATTHEW MORTON	ACCOUNTANT						
LEAH REGER	WEB DEVELOPER						
ANNA WALLACE	SM OPERATOR						
SARAH WHITCELL	CONTENT DEVELOPER						
DAWSON POLING	CONTENT DEVELOPER						

Management Group					
Team Lead		Parker Johnson			
Finance Lead		Will Hess			
Operations Lead		Madi McMillan			
Marketing Lead		Maddie Robey			
Operations Group			Marketing Group		
Operations Lead	Madi McMillan	Finance Group		Marketing Lead	Maddie Robey
Operations Member	Sarah Baab	Finance Lead	Will Hess	Web Developer	Leah Reger
Operations Member	Ryan Sheppard	Accountant	Michael Devore	SM Operator	Anna Wallace
Operations Member	Silas Boulanger	Accountant	Matthew Morton	Content Developer	Sarah Whitcell
				Content Developer	Dawson Poling